



**Mid-Kansas**  
ELECTRIC COMPANY, LLC

neighbors serving neighbors

Post Office Box 980  
Hays, Kansas 67601  
800.354.3638  
www.midkansaselectric.net

**Date:** June 1, 2010

**To:** Suppliers seeking to do business with Mid-Kansas Electric Company LLC

**From:** Gary A. Ratts - Manager, Supply Chain

**Subject:** Minimum Insurance Requirements – Service Providers

Supplier will obtain and maintain at its sole cost and expense during the term of an agreement or, if later, the termination of all outstanding Authorizations, with insurers licensed to do business in all jurisdictions where Services are performed and that have an A.M. Best rating of A- or better, insurance coverage of the kind and in the minimum amounts listed below.

Insurance Type	Minimum Coverage Amount
<b>Workers Compensation</b> Coverage A Coverage B	Statutory \$1,000,000 Ea. Accident \$1,000,000 By Disease Policy Limit \$1,000,000 By Disease Ea. Employee
<b>Commercial General Liability</b> Form General Aggregate Limit ( <i>applied separately to this project/location</i> ) Products/Completed Operations Personal & Advertising Injury Each Occurrence Limit Fire Damage Limit (One Fire) Medical Expense Limit (1 Person)	Occurrence \$1,000,000 \$1,000,000 Aggregate Limit \$1,000,000 Limit \$1,000,000 Limit \$50,000 Limit \$5,000 Limit
<b>Commercial Automobile Liability</b> Vehicle Coverage Bodily Injury/Property Damage Liability Uninsured/Underinsured Motorists	All Owned, Non-Owned & Hired \$1,000,000 Combined Single Limit \$1,000,000 Per Accident
<b>Excess Liability Insurance</b> The Supplier shall maintain excess liability insurance, with limits of not less than \$1,000,000, to protect Supplier against all claims in excess of the limits provided under the workers compensation and employer's liability, commercial automobile liability and commercial general liability policies.	

**Professional Liability Insurance**

The Supplier will maintain professional liability insurance, with limits of not less than \$2,000,000, if the services performed involves professional services to include but not limited to; providing engineering, architectural, surveying or consulting services. Coverage must apply to economic damages resulting from a professional error, act, or omission arising out of the scope of services defined in an agreement.

Mid-Kansas must be included as an additional insured under all the policies listed All policies shall contain provisions whereby the Suppliers' insurers waive all rights of subrogation against Mid-Kansas and its agents, officers, directors, and employees. excluding workers compensation.

Insurance will apply on a primary and non-contributory basis. Any deductibles or self-insured retentions carried by Supplier are the sole responsibility of Supplier and must be declared on certificates of insurance.

The above-required insurance shall be maintained by Supplier during the term of this Agreement, and shall not be canceled, or materially altered by Supplier without 30-days advance written notice to Mid-Kansas.

Supplier's initial compliance with this requirement shall be evidenced by the certificate of insurance issued by Supplier's insurers, on forms reasonably acceptable to Mid-Kansas. Certificates shall be mailed to: Purchasing Department, P.O. Box 430, Holcomb, KS 67851-0430.